



Inc. Town of North Judson's Town Council
Regular Meeting Minutes

March 5, 2018 – 6:30 p.m.

The North Judson Town Council met in Regular Session at the North Judson Town Hall, 310 Lane Street., North Judson, IN on the above date and time with the following present: Council President Hoppe, Vice-President Rowe and Council Members Brown, Felchuk and Young were able to attend. Town Superintendent Horstmann, Town Marshal Fisher, Clerk-Treasurer Rowe and Town Attorney Schramm were able to attend.

The Pledge of Allegiance was recited.

Council President Hoppe asked for approval of the agenda. Council Member Brown moved to approve the agenda. Council Member Young seconded the motion, and all council members present concurred.

Council President Hoppe asked for approval of the minutes from the Regular Meeting on 2/19/2018. Council Member Brown moved to approve the minutes. Council Member Young seconded the motion, and all council members present concurred.

Council President Hoppe asked for approval of the memorandum from the Executive Session on 2/26/2018. Council Member Brown moved to approve the memorandum. Council Member Young seconded the motion, and all council members present concurred.

Public Presentation:

Larry Wickert – Starke County Economic Development Foundation

Mr. Wickert updated the Town Council about a recent meeting the foundation had with H.J. Umbaugh regarding public finance and the impact on local budgets. Wickert distributed Umbaugh's data and findings to anyone interested and conveyed his willingness to address any questions that may arise. Wickert updated the Council on the upcoming retreat which the foundation has decided to make a community event by inviting officials from Knox and Hamlet. This will allow officials to become introduced to and acquainted with their county-wide counterparts. A presenter from Ball State University will be in attendance and the retreat will feature break-out sessions to allow the individual communities to work both together and independent of one another. The retreat will be hosted on March 20th from 7am to noon.

Vicki Richey – Highland Cemetery Tree Stumps

Richey thanked the Council for giving her a chance to voice her feelings related to the numerous tree stumps throughout Highland Cemetery. She feels very strongly about the negative impact that the stumps have on the look of the cemetery and implored the Council to consider removing the stumps and dead or dying trees

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throughout Highland Cemetery in the near future. Richey conveyed her desire to make the cemetery into something the Town could be proud of since most everyone has loved ones buried there. Council President Hoppe let Richey know what a tough situation the removal of some of the stumps, particularly in spots between graves, would be but that it is something the Council and the Town will be looking into in the near future.

Old Business:

Cemetery Mowing Advertisement

No update.

Town of North Judson: Ordinance No. 4 of 2018 – Second Reading

Council President Hoppe presented the first reading of Ordinance No. 2018-04 – An Ordinance Amending the Ordinance Establishing Salaries and Wages of Employees for the Incorporated Town of North Judson, Indiana, for the Calendar Year 2018.

Council Member Felchuk made a motion to adopt Ordinance No. 4 of 2018. Council Member Brown seconded the motion. Council Vice-President Rowe abstained. The Ordinance 2018-04 was adopted on the Second Reading and will take effect March 5, 2018.

New Business:

Town of North Judson: Resolution No. 2 of 2018 – Transfer of Funds

**TOWN OF NORTH JUDSON, INDIANA
RESOLUTION NO. 2018-02
A RESOLUTION REQUESTING THE TRANSFER OF FUNDS**

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF NORTH JUDSON, STARKE COUNTY, INDIANA, AS FOLLOWS:

The transfer of appropriations for the Year 2017 as requested by the Clerk-Treasurer of the Town of North Judson, Indiana has been found by proper officers to be necessary. The transfers are hereby appropriated and directed.

TRANSFER OF APPROPRIATIONS:

<u>From Fund:</u>	<u>To Fund:</u>	<u>Amount:</u>
GEN/POL/POLICE SALARIES (101003113.000)	GEN/POL/OTHER EXPENSES (101003314.000)	\$2,335.81
GEN/POL/EMPLOYER FICA & SUTA (101003121.000)	GEN/POL/OTHER EXPENSES (101003314.000)	\$913.55
GEN/POL/EMPLOYER INPRS (101003122.000)	GEN/POL/OTHER EXPENSES (101003314.000)	\$5,182.14
GEN/CLK/POSTAGE (101002225.000)	GEN/CLK/CLERK-TREASURER SALARY (101002112.000)	\$91.56

GEN/POL/INSURANCE (101003341.000)	GEN/POL/TELEPHONE (101003323.000)	\$1,020.29
GEN/POL/INSURANCE (101003341.000)	GEN/POL/UTILITIES (101003351.000)	\$597.63
GENERA - MISCELLANEOUS (101999590.000)	GEN/MISC/OTHER EXPENSES (101999314.000)	\$1,031.46
EDIT/STR/MOTOR EQUIPMENT (444005441.010)	EDIT/POL/OTHER EXPENSES (444003314.000)	\$7,492.00

Council Member Brown made a motion to adopt Resolution 2018-02 - Transfer of Appropriations. Council Member Young seconded the motion and all members present concurred.

Recognition of Guests

Marsha Horstmann, Donna Henry, Peggy Bohac – nothing to present before the Town Council.

Teena Hittle inquired as to the point of a fake light post at the stop sign by the fire house. Town Superintendent Horstmann informed Hittle that it has been removed.

Department Reports:

School Board– Town Representative Akers –

At the last School Board Meeting on February 20th, the 2017 lease project bids were accepted and the base bids came in under the estimate which allowed for alternate projects to be added. Roof replacement will be extended to another section, lighting upgrades will be extended into the atrium and the auditorium. If there are remaining funds, attention to other areas which need improvement will be addressed then. Approved also was the purchase of three buses. Dr. Zupin spoke about the ISTEP testing currently getting underway. 8th grade orientation was postponed. School make-up days for fog, snow, and flood were February 19 and May 25th, 29th and the 30th. The end of the 9-week period has been moved to March 16th. Akers addressed questions which Council Member Young had posed in previous meetings regarding the graduation changes coming in the near future and shared information related to graduation pathways soon to take effect. The state is tightening up what classes students take, they will be requirements in regards to taking the SAT's and demonstrating employability will play a greater part. The school will be looking to work closer with the SCEDF's Skills Center in the future as well.

Building Inspector – Building Inspector Abrams –

Building Inspector Abrams informed the Council that he has written four permits since the beginning of the year.

Code Enforcement Officer- Joe Leszek–

Unsafe Building Hearing Authority – Not Present

Board of Zoning Appeals – Not Present

Planning Commission – Not Present

Railroad Advisory Committee – Council President Hoppe

Park Board – Nick Radtke

Radtke inquired about the permit related to the amphitheater which has already been handled. He also asked for a motion by the Council allowing for Alicia Collins to replace Jill Bejes on the Town of North Judson Park Board.

Council Member Felchuk made the motion to accept the replacement of Jill Bejes spot on the Park Board by Alicia Collins. Council Vice-President Rowe seconded the motion and all members present concurred.

Radtke updated the Council on the progress of the erection of the band shell at Norwayne Field which has been delivered and will be erected in the coming weeks.

Council Vice-President Rowe expressed his gratitude towards Radtke and the Park Board for having a member attend a Regular Council Meeting.

Police Dept – Town Marshal Fisher

Fisher updated the Council on department's recent K-9 acquisition, Jimy, from Vohne Liche Kennels. He's an all-black German Shepherd from Brazil. Council President Hoppe was able to accompany Fisher and Deputy Simpson, who will be working with Jimy, down to Vohne Liche when the dog was picked. Fisher highlighted how Simpson did a great job of picking Jimy and the bond between Jimy and Deputy Simpson has been evident from the start. Both Simpson and Jimy are doing very well at the training classes.

The car cage in the department's new K-9 Explorer is complete and decals were put on the vehicle on March 4th. Fisher noted that they'll be hoping to bring Jimy to the next Regular Council Meeting on the 19th. The department is planning an Easter Egg Hunt for the 31st of March, a Saturday. The upgrades to the station is coming along and once it's been completed they would like to invite everyone over. With the snow gone they've been focusing more on ordinance violations.

Fisher presented P.O. 1425 to Kelly Fisher as a reimbursement for materials related to the station upgrades and K-9 expenses in the amount of \$566.63, P.O. 1428 to Vohne Liche Kennels in the amount of \$15,129.00, and P.O. 1429 to Fletcher's Carpet in the amount of \$2015.00.

Council Vice President Rowe made a motion to pay P.O. 1425 to Kelly Fisher as a reimbursement for materials related to the station upgrades and K-9 expenses in the amount of \$566.63, P.O. 1428 to Vohne Liche Kennels in the amount of \$15,129.00, and P.O. 1429 to Fletcher's Carpet in the amount of \$2015.00. Council Member Felchuk seconded the motion and all members present concurred.

Fire Dept – Chief Leszek – Not Present

Utilities – Town Superintendent Horstmann – 5 March 2018 Utility Dept Report

1. Continued to scrape, chip and wire brush piping at the water dept. Have started to prime sections of the piping.

2. Got called out to Johnny on the Spot for sewer issues. Open the manhole and the complete bottom is covered with roots including around the pipes and inside the pipes. We were able to get enough of the roots out to get everything flowing. The manhole was made out of plastic corrugated 24-inch diameter pipe. The opening for the two inlets and one outlet pipes were made by cutting square holes putting the pipes in and then trying to seal it up with concrete. The roots will continue to keep coming in. This is just like the one we had to replace at American Oak. I would like to present **P.O. number 1423** for \$577.50 to Rochester Cement Products for a one-piece concrete manhole with poured in rubber boots to seal around the pipes.
3. Have completed the grating and sheet metal for the well houses.
4. Helped the Park Dept by sucking the holes with the jet-vac for the concrete that will support the legs for the canopy on the stage at Norwayne field.
5. The push plate on the jet-vac has adjustable slide pads that run along an angle on the inside of the debris hopper. They are a type of plastic designed to ride on the angle and prevent excessive wear. We had to make adjustments on the slide plates to prevent metal to metal contact between the push plate and the angle inside the hopper.
6. Mixed up the salt and sand and piled up in the salt shed.
7. We got awarded \$158,160.00 in Federal Highway Administration for our Phase 3 ADA ramp project which should be around the year 2022. This is not the total amount due to the planning engineering funds are not figured into this amount. To date we have been awarded \$406,360 for our ADA projects and then we have also been awarded \$125,094.75 for our Community Crossings Project (Paving Project). For a total of \$531,454.75 in Federal Highway Administration funding.
8. Continuing to clear vines and brush at the west water tower.
9. Greenmark Equipment picked up the tractor and has looked it over. Josh and I met there last Monday morning and they went over the list of items they found that needed attention. We told them to quote us a price for the major items they found. I have e-mailed the quote out to the board. For the 6 major items to be repaired the total comes to \$5,271.50
10. Spent a couple of days at the dump pushing brush and debris back to make room for more.

Also presented was P.O. 1427 to Flowtechnics in the amount of \$5780.00 for a replacement pump at the Wastewater Treatment Plant.

Council Member Brown made a motion to pay P.O. 1423 for \$577.50 to Rochester Cement Products, and P.O. 1427 to Flowtechnics in the amount of \$5780.00 for a replacement pump at the Wastewater Treatment Plant. Council Vice-President seconded the motion and all members present concurred.

Horstmann also presented P.O.1430 to Greenmark Equipment for \$5271.50 for the repairs on the Town's tractor.

Council Vice-President Rowe made a motion to pay P.O.1430 to Greenmark Equipment for \$5271.50 for the necessary repairs to the Town's tractor. Council Member Young seconded the motion and all members present concurred.

Clerk/Water Department—Clerk-Treasurer Rowe presented the following:

Clerk-Treasurer Rowe presented P.O. 1426 in the amount of \$1765.00 to H.J. Umbaugh for professional services related to various budgetary, end of year reporting, and financial assistance throughout the end of January and February 2018.

Council Vice-President Rowe moved to pay in full P.O. 1426 in the amount of \$1765.00 to H.J. Umbaugh for professional services related to various budgetary, end of year reporting, and financial assistance throughout the end of January and February 2018. Council Member Brown seconded the motion and all members present concurred.

Clerk-Treasurer Rowe met with First Farmer's Bank & Trust recently after providing local branch manager, Mike Pazin, with monthly statements for the Town's General Account and Utility Clearance Account. Pazin and Cherie Planalp, Senior Vice President & Chief Retail Banking Officer with FFBT, detailed all of the services the bank could provide as well as the increase revenue the Town would benefit from related to monthly interest on the accounts we would potentially hold if we decided to move either or both accounts with FFBT. Rowe provided Council Members with all of the materials and increased monthly interest rate figures received in that meeting and asked that Council Members take a look, and generate any questions they might have for Pazin or Planalp regarding this possible change. Council Members inquired if Rowe had met with or spoken with anyone from First National Bank of Monterey, the Town's current banking provider on the General and Utility Clearance Accounts. Rowe replied that no he had not met or spoken with anyone from Monterey Bank and that this so far has been a basic fact-finding endeavor to see what potential revenue could be generated for the Town from such a switch in banking retailers. Council Member Felchuk and Council President Hoppe recommended looking into what Monterey Bank might do to match the interest rates that FFBT is proposing.

Rowe also brought up an issue related to an inquiry by Mike Hajak about a piece of land just outside of the Town's limits being used by a homeowner adjacent to the unclarified property. Council President Hoppe recommended to look into whether or not the property is owned by the County. Council Member Felchuk will be travelling to Knox and will be looking into who really owns the plot.

Legal Updates– Town Attorney Schramm–

Town Attorney Schramm had nothing to report. In regards to the inquiry brought forth by Clerk-Treasurer Rowe regarding the piece of property Town Attorney Schramm recommended that a title search on the property for around \$100.00 could be valuable.

Additional Business Deemed Necessary by Council –

Claims for Payment – Clerk-Treasurer Rowe presented the Claims for Payment packet for APV's totaling \$191,560.70. Council Vice-President Rowe made a motion to approve APV's date range 2/20/2018 – 3/5/2018. Council Member Brown seconded the motion, and all council members present concurred.

Council Member Jane Ellen Felchuk moved for adjournment, Council Vice-President John Rowe seconded the motion and all council members present concurred.

Meeting adjourned at 7:24 P.M.

Next regular scheduled meeting – Monday, March 19, 2018 at 6:30 PM.

Attest:



Wendy J. Hoppe, Council President



Andrew Rowe, Clerk-Treasurer

