



Inc. Town of North Judson's Town Council
Regular Meeting Minutes

May 21, 2018 – 6:30 p.m.

The North Judson Town Council met in Regular Session at the North Judson Town Hall, 310 Lane Street., North Judson, IN on the above date and time with the following present: Council President Hoppe, Vice-President Rowe and Council Members Brown and Felchuk were able to attend. Town Superintendent Horstmann, Town Marshal Fisher, Clerk-Treasurer Rowe and Town Attorney Schramm were able to attend.

The Pledge of Allegiance was recited.

Council President Hoppe asked for approval of the agenda. Council Vice-President Rowe moved to approve the agenda. Council Member Brown seconded the motion, and all council members present concurred.

Council President Hoppe asked for approval of the minutes from the Regular Meeting on 5/7/2018. Council Vice-President Rowe moved to approve the agenda. Council Member Brown seconded the motion, and all council members present concurred.

Council President Hoppe asked for approval of the memorandum from the Executive Session on 5/7/2018. Council Vice-President Rowe moved to approve the agenda. Council Member Brown seconded the motion, and all council members present concurred.

Public Presentation:

No Public Presentations

Old Business:

Town of North Judson Ordinance No. 2018-05 – Ordinance Vacating a Public Alley – Second Reading

Council Member Felchuk moved to accept the 2nd Reading of Town of North Judson Ordinance No. 2018-05 – Ordinance Vacating a Public Alley by title. Council Member Brown seconded the motion and all members present concurred.

Council Vice-President Rowe moved to accept the 2nd Reading of Town of North Judson Ordinance No. 2018-05 – Ordinance Vacating a Public Alley. Council Member Brown seconded the motion and all members present concurred.

Commonwealth Engineers–Amend. To Service Contract for Drinking Water & Wastewater Projects

Robert Bellucci from Commonwealth Engineers presented the Council with Amendment No. 1 to the original Owner-Engineer Agreement covering the Study and Report phases of the project. Amendment No.

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1 details the cost estimates, both lump sum and hourly not-to-exceed amounts, of both projects from the Preliminary Design phase through Final Design, Bidding, Construction Engineering and Post Construction, and including Resident Project Rep. and Additional Services.

Council Member Felchuk moved to accept and approve of Amendment No. 1 to the original Owner/Engineer Agreement between Commonwealth Engineers and the Town of North Judson. Council Member Brown seconded the motion and all members present concurred. Original documents were then signed by Council President Hoppe and Clerk-Treasurer Rowe.

KIRPC – Proposal for CDBG Grant Administration Services – Drinking Water Project WW-17-105
Grant Administrator Shawn Kain with Kankakee-Iroquois Regional Planning Commission (KIRPC) presented the Grant Administration Services Agreement for the Towns Drinking Water Project (WW-17-105) to the Town Council for Town Council President Hoppe and Clerk-Treasurer Rowe's signature.

Council Member Felchuk moved to accept the proposed Grant Services Agreement from KIRPC related to the WW-17-105. Council Vice-President Rowe seconded the motion and all members present concurred.

New Business:

2018-2019 Worker's Compensation Renewal – 1st Source Insurance/Liberty Mutual Insurance

Clerk-Treasurer Rowe presented both 2018-2019 Worker's Compensation Renewal quotes received through Purchase Orders 1457 to 1st Source Insurance for \$9880.00 and P.O. 1458 to Liberty Mutual Insurance for \$1112.00.

Council Vice-President Rowe moved to accept both renewals and pay P.O. 1457 to 1st Source Insurance for \$9880.00 and P.O. 1458 to Liberty Mutual Insurance for \$1112.00. Council Member Felchuk seconded the motion and all members present concurred.

Recognition of Guests

Marsha Horstmann, Jacque Ryan, Alan Chesek– nothing to present before the Town Council.

Donna Henry reported on the upcoming Mint Festival and presented the recently printed "Green Paper" detailing the happenings at this year's festival. Henry will be meeting with Town Superintendent Horstmann to secure the water connections necessary for the festival; has met with Marshal Fisher to discuss their part in keeping the festival secure, and will be meeting with the Park Board regarding picnic tables. Henry posed an additional question about whether or not the Town had received \$500,000 in grant funds to be used for 'Welcome to North Judson' signs. Representatives of the Town alerted her to the \$550,000 water project grant which is probably what is being discussed.

Betty Chesek asked if the banners recently purchased through a grant by the Town will be hung by Mint Festival. Council President Hoppe replied to Chesek's inquiry. Chesek requested that an advertisement be put in the Market before the festival asking residents to clean up their properties. She also asked that the area near the drinking fountain be trimmed.

Marv Peters commented on how only having two of the five Town Council members at the Norwayne Field Ribbon Cutting on May 19th was disappointing and doesn't look great for the Town.

Peggy Bohac – Echoed Peters in that Council Members should have attended the recent ribbon cutting, and should also attend the Mint Festival opening ceremony. Also stated how good the parks and cemeteries look.

Teena Hittle thanked Clerk-Treasurer Rowe for his help with a recent trash issue.

Steve Ransom wanted to thank anyone who helps put on the Movies in the Park, although it would be nice to not allow smoking at those events.

Frank Skronski – Attending on behalf of Community Services and wanted to speak about the parking at Hwy. 10 and Hwy. 39. Spoke with owner of business on the corner in which the vehicles parked on that lot make it difficult for elderly ladies to see around that corner, and could cause an accident. He asked the Council if anything could be to address. Marshal Fisher mentioned that they're working to clean the area up. Skronski noted that it's easier to work with someone than to try and work against them. Council President Hoppe will be speaking with INDOT in La Porte to help out our situation.

Billy Kirklin – from Colonial Life spoke to members of the Town Council about providing supplemental insurance through AIM Indiana, a state-sponsored program which is a supporter of cities and towns throughout the state. Materials will be disbursed to council members to look into.

Department Reports:

School Board – Town Representative Akers: Not Present

Building Inspector – Building Inspector Abrams: Not Present

Code Enforcement Officer - Joe Leszek: Not Present

Unsafe Building Hearing Authority – Not Present

Board of Zoning Appeals – Not Present

Planning Commission – Not Present

Railroad Advisory Committee – Council President Hoppe:
Still looking into hiring someone to inspect the bridges across the Kankakee River.

Park Board – Nick Radtke: Not Present

Police Dept- Town Marshal Fisher:

Looking into cleaning up the corner of Hwy 10 and Hwy 39 and working with Code Officer Leszek in other areas of Town. Met with Donna Henry to get things squared away for Mint Festival. The department has some events coming up – Chalkin' with Cops where kids will be invited to decorate sidewalks with officers; K-9 Mud Run will be coming up in the near future as well. Valpo PD will be doing an 'Active Shooter' training session soon as well. The station remodel has been long and painful but it's made a major difference. They're close to being done, no real date set but within the next few weeks.

Council Member Brown asked if anyone's been past the dentist's office? Fisher replied, yes, and that they'll be working closer with Leszek to identify issues sooner.

Fire Dept – Chief Leszek – Not Present

Utilities – Town Superintendent Horstmann: 21 May Utility Dept. Report

1. Have had to repair five water line leaks.
2. We have gone around the various roads to be paved and Cutout and replaced ten manhole castings to prepare for paving to begin. Estimated date is 21 May 2018 to start road grinding
3. I have been trying to get other quotes to repair the sewer line at the Railroad museum. I have finally got two other contractors to look at the sewer line by the Railroad museum. I have not received any information from either one of those two contractors.
4. Mowed at the WWTP, Water dept, town garage, the three-corner lot by the railroad tracks on Sycamore St, the east sign on Hwy 10 and the west water tower two times in the last two weeks.
5. I would like to present **P.O. number 1453** to Utility Supply for \$8,442.90 to order 30 water meters. I would also like to present **P.O. number 1454** to Utility Supply for \$3,018.03 for various water supply fittings to restock our on-hand inventory.
6. Had to replace three hydraulic hoses on the back-boom assembly of the backhoe.
7. I have sent out the list of roads for paving next year to the board. I will be getting quotes for them so I can start the paving grant application for next year.
8. We conducted the water tap at Norwayne Field to restore water to the stage and the water fountain in the round house.
9. I would like to present **P.O. number 1455** to Hydra-Stop for \$2,795.00 to order a 4 inch Hydra Stop Insta Valve so we can replace a fire hydrant on Sheridan St. When the hydrant was installed years ago they didn't install a valve to isolate it.
10. We have gone through the brackets for the banners with a wire wheel and sand paper removing loose paint and rust to prepare them for painting.

Council Vice-President Rowe recommended Central Avenue in next year's paving.

Council Member Felchuk moved to pay **P.O. number 1453** to Utility Supply for \$8,442.90, **P.O. number 1454** to Utility Supply for \$3,018.03, **P.O. number 1455** to Hydra-Stop for \$2,795.00. Council Vice-President Rowe seconded the motion and all members present concurred.

Council Member Brown asked when the ground stumps at Highland Cemetery would be filled. Horstmann voiced his decision to wait until the job was paid for and that they'll be working to have filled for Memorial Day.

Clerk/Water Department - Clerk-Treasurer Rowe presented the following:

P.O. 1456 to Practical Tree Service for a total of \$7397.00, and P.O. 1459 to H.J. Umbaugh for 1683.75. Rowe also presented his mileage claim for his recent trip to AIM Clerk-Treasurer's School and Budget Workshop for a total of \$143.88.

Rowe updated the Council on his thoughts from the AIM C/T School & Budget Workshop two-day event. He's looking forward to the budget process coming up and finding ways to build the Town's revenues. Rowe passed along some inquiries from Council Member Young, though nothing of great consequence.

Rowe also presented a letter of engagement to utilize Peterson Consulting Services Inc. for the Town's Fixed Asset Report in 2019.

Council Member Felchuk moved to pay P.O. 1456 to Practical Tree Service for a total of \$7397.00, P.O. 1459 to H.J. Umbaugh for 1683.75, to reimburse Clerk-Treasurer Rowe for his mileage for \$143.88, and to approve the engagement of Peterson Consulting Inc. for Fixed Asset Reporting in 2019. Council Member Brown seconded the motion and all members present concurred.

Council Member Brown asked about the leaves along the fence at Pioneer Cemetery. Rowe said he would reach out to our caretaker to have those removed.

Rowe conveyed Park Board Member Collins' thanks for those who attended the recent event at Norwayne Field.

Rowe also let the Council know that there are between 12-20 graves at Highland Cemetery. Land along the west side is most desirous as we would not be crossing a county road or highway, which would result in basically creating an entirely new cemetery. Council Member Felchuk mentioned the possibility of not acquiring more land or opening a new location, potentially.

Legal Updates– Town Attorney Schramm:

Nothing to present

Additional Business Deemed Necessary by Council:

Clerk-Treasurer Rowe alerted the Council that the approval of the previous meeting's minutes will allow us to open the Town's new General Account with First Farmer's Bank & Trust.

Claims for Payment– Clerk-Treasurer Rowe presented the Claims for Payment packet for APV's totaling \$92,299.07. Council Vice-President Rowe made a motion to approve APV's date range 5/8/2018 – 5/21/2018. Council Brown seconded the motion, and all council members present concurred.

Council Member Jane Ellen Felchuk moved for adjournment, Council Vice-President John Rowe seconded the motion and all council members present concurred.

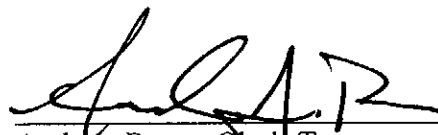
Meeting adjourned at 7:25 P.M.

Next regular scheduled meeting – Monday, June 4, 2018 at 6:30 PM.

Attest:



Wendy J. Hoppe, Council President



Andrew Rowe, Clerk-Treasurer