



Inc. Town of North Judson's Town Council
Regular Meeting Minutes

November 19, 2018 – 6:30 p.m.

The North Judson Town Council met in Regular Session at the North Judson Town Hall, 310 Lane Street., North Judson, IN on the above date and time with the following present: Council President Hoppe, Council Vice-President Rowe and Councilmembers Brown, Young and Felchuk were able to attend. Town Superintendent Horstmann, Town Marshal Fisher and Clerk-Treasurer Rowe were able to attend.

The Pledge of Allegiance was recited.

Council President Hoppe asked for approval of the agenda. Councilmember Brown moved to approve the agenda. Councilmember Young seconded the motion, and all council members present concurred.

Council President Hoppe asked for approval of the minutes from the Regular Meeting on 11/5/2018. Councilmember Brown moved to approve that minutes. Councilmember Young seconded the motion, and all council members present concurred.

Public Presentation:

Mitch Hansel – Fleis & Vanderbrink

Hansel & Town Superintendent Hortsman presented the Council with details regarding an opportunity to implement all new signage throughout Town via INDOT's call for projects pertaining to the Highway Safety Improvement Project. The Project involves a 90/10 grant structure which would ultimately lead to a cost of \$28,000, \$6000-\$6500 over the first few years followed by a larger payment, around \$22,000 in 2024; 90% of all of which would be reimbursed to the Town by the state as vouchers and copies of check are submitted as payments are made. Discussions then took place involving various questions put forth by Councilmembers pertaining to what signs would be included, the cost structure, what happens to the signs the Town currently has and the type of new signs going up. The application will be submitted December 7th 2018 and awards will be announced in February 2019.

Councilmember Felchuk made a motion pursue new signage for the Town via the 90/10 Highway Safety Improvement Project from INDOT. Councilmember Brown seconded the motion and all members present concurred.

Old Business:

Town Ordinance 2018-15: Ordinance Amending Waterworks Schedule of Rates & Charges – Public Hearing

Councilmember Brown made a motion to open the public hearing regarding Ordinance 2018-15. Councilmember Felchuk seconded the motion and all members concurred.

Ross Hagen from H.J. Umbaugh informed the Town Council about the recent bids received for the ongoing Water Project and how those bids, along with the SRF Funding, rate studies, and percentage rates on the Town's Series 2018 Bonds, led to there being an 18.3% increase in current water rates required to secure funding for the project required by the State of Indiana. Councilmembers asked Hagen various questions, some of which he was able to answer while others would need to have been addressed by engineers from CommonWealth. After some relevant discussion, Councilmembers voiced their desire for CommonWealth to provide some insight on the details of the high bids and how that will have a negative financial impact on the Town. Built within these rates are maintenance, improvements, and bond costs pertaining to the project and the Town's water infrastructure.

Council President Hoppe read aloud Ordinance 2018-15. Questions were requested from those citizens and members of the public in attendance, of which there was one from Jacque Ryan who asked if the new rates would need to be advertised before going into effect. Ryan was informed that, no, the rates would not need advertising as they had been advertised, at a higher rate than adopted, before the meeting according to state requirements.

Councilmember Brown moved to accept and adopt Ordinance 2018-15: Ordinance Amending Waterworks Schedule of Rates & Charges. Councilmember Felchuk seconded the motion and all Councilmembers present concurred.

Councilmember Brown made a motion to close the public hearing regarding Ordinance 2018-15. Councilmember Felchuk seconded the motion and all members concurred.

2019 N.J.V.F.D. Fire Service Contracts

Clerk-Treasurer Rowe presented 2019 Fire Service Contracts for Jackson Township and Wayne Township.

Council Vice-President Rowe made a motion to accept and sign the presented versions of the 2019 Fire Service Contracts for Jackson Township and Wayne Township. Councilmember Felchuk seconded the motion and all members present concurred.

2019 Town Employee Health Insurance

Clerk-Treasurer Rowe notified that Council prior to the meeting of R & R Benefits' employee health insurance quotes for 2019 through HPH, and Councilmembers then discussed the quote compared to that of the one received from John Howard, the Town's current health insurance carrier.

Council Vice President Rowe made a motion to pursue the plan put for by John Howard titled Alternate 3 – Anthem 38JY. Councilmember Brown seconded the motion and all members present concurred.

Town Holiday Party

Clerk-Treasurer Rowe notified the Council as to the details and RSVP's received from Town employees and invited guests to the December 7th Holiday Party.

New Business:

Town of North Judson Ordinance 2018-16: Ordinance Amending Sewage Work Schedule of Rates and Charges

As per recommendations received from H.J. Umbaugh, the Ordinance 2018-16 separates the fees associated with the Town of North Judson Sewage Works Department from the overall schedule of fees amended in July 2018.

The First Reading of Ordinance 2018-16 was held by Council President Hoppe.

Councilmember Brown made a motion to accept and adopt Ordinance 2018-16. Councilmember Young seconded the motion and all councilmembers present concurred.

Town of North Judson Resolution 2018-17: Interdepartmental Loan from Cumulative Railroad Revenue Fund to Sewage Works

The First Reading of Ordinance 2018-17 was held by Council President Hoppe describing a loan of \$133,000.00 from the Town's Railroad Revenue Fund to the newly created Sewer Construction Fund to cover charges incurred for the CSO/Wastewater Treatment Plant Project, before the release of the funds associated with the bonds to be allocated for said project.

Councilmember Felchuk made a motion to accept and adopt Ordinance 2018-16. Councilmember Brown seconded the motion and all members present concurred.

2019 Town of North Judson Salary Ordinance

Clerk-Treasurer Rowe provided the Council with copies of the 2018 Salary Ordinance in the expectation of passing the 2019 version before year-end.

Recognition of Guests

Marsha Horstmann, Ross Hagen, Marv Peters, Kim Kapp, Teena Hittle, Jacque Ryan – nothing to present before the Town Council.

Donna Henry – Inquired as to whether or not there were funds in the 2019 Town Budget for Holiday Decorations around Town. Henry noted that previously the Town did not have the lift equipment that it currently has which could come in handy in terms of purchasing our own decorations in order to save funds. Councilmembers discussed with a receptive bend towards purchasing and maintaining our own decorations throughout Town.

Peggy Bohac wished to apologize to Town Marshal Fisher for being unable to attend the recent self-defense class.

Department Reports:

School Board – Town Representative Akers: Not Present

Building Inspector – Building Inspector Jeff Abrams: Not Present

Abrams notified the Council that he's issued three permits in the last month. Clerk-Treasurer Rowe mentioned that the roof at 214 Lane St. has been covered, though not entirely completed.

Code Enforcement Officer - Joe Leszek: Not Present

Unsafe Building Hearing Authority – Not Present

Board of Zoning Appeals – Nothing to Present

Planning Commission – Not Present

Railroad Advisory Committee – Council President Hoppe:

Clerk-Treasurer Rowe provided the Council with copies of the Bridge Inspection Report received from Naguy. Rowe also presented PO 1521 to Hoosier Valley Railroad Museum for \$3061.63 for the Town's portion of Grade Crossing Batteries; PO 1532 to AFCO for the Railroad Insurance Monthly Premium for \$3367.06.

Councilmember Felchuk made a motion to pay PO 1521 to Hoosier Valley Railroad Museum for \$3061.63 for the Town's portion of Grade Crossing Batteries. Council Vice President Rowe seconded the motion and all members present concurred.

Council Vice President made a motion to pay PO 1532 to AFCO for the Railroad Insurance Monthly Premium for \$3367.06. Councilmember Felchuk seconded the motion and all members present concurred.

Park Board – Nick Radtke:

Christmas Parade will commence at 5:45pm on November 30th, and the trees at Norwayne Field are nearly decorated for the Tree Lighting event.

Police Dept.- Town Marshal Fisher:

Fisher notified the Council about their recent success in hosting a "Self-Defense Class" at NJSP High School. It was a resounding success and they will be looking to host another similar event in the future. The dog-at-large issue is ongoing and the department will be continuing to work with counsel in terms of finding solutions to these issues. Fisher described an incident with K9 Deputy "Jimmy" and his ability to calm otherwise tense situations with suspects and those which the department is looking to apprehend. There are several events the department has and will continue to host with Jimmy. The Lutheran School will be presenting the department with a donation for a vest for Jimmy.

Fire Dept – Chief Leszek: Not Present

Utilities – Town Superintendent Horstmann: 19 November 2018 Utility dept. Report

1. Removed the banners from Lane St.
2. I would like to present **P.O. number 1529** for \$2,700.00 to Utility supply for the R900 belt clip to use to down load water meter history so that when a resident has a water leak, we can determine when it started.
3. Have been continuing to make circuits through the town picking up leaves.
4. I would like to present **P.O. number 1527** for \$1,547.00 to Lakeside Equipment for a replacement bearing for the Oxidation Ditch Rotor assembly.
5. We have gone over the street sweeper checking on what needs to be replaced/repared before next spring. We have also cleaned it and set it up for the winter.
6. Have checked out everything on the mosquito sprayer and replaced items that required replacing and set it up on the loft at the garage for the winter.

7. We have gone through all of the engines that require antifreeze and checked to be sure it is at the correct temperature range.
8. We got the Official letter from INDOT congratulating us on receiving **\$93,010.50** for the Community Crossings paving grant.
9. Replaced the front brakes on the Ford Explorer K-9 Squad car.
10. Had to replace the aerator blower assembly along with the disconnect switch at the water dept. due to the housing was rusted to the point there wasn't anything holding it in place.
11. We have installed the salt box in the dump truck. All bearings were greased and all lights checked out to insure they are working.
12. Mug-A-Bug is having their Forward Purchasing for mosquito products. We can get two barrels of spray material for \$3,960.00 with free shipping where one barrel is \$2,188.00. We would be saving \$416.00 by buying 2 barrels now. We used two barrels this year. I would like to present **P.O. number 1528** for \$3,960.00 to Mug-A-Bug for two barrels of mosquito spray.
13. I would like to present **P.O. number 1530** for \$2,491.55 to Republic Services for picking up, dumping and returning the sludge dumpsters.
14. Update on the safety monitor systems for the chlorine room at the WWTP and water dept. I got a quote from a company for \$10,785.00 for the two systems. I also got a quote from USA Blue Book for \$4,776.28 for two units, one for the WWTP and one for the water dept. I would like to present **P.O. number 1531** For \$4,776.28 to USA Blue Book.
15. I finally received a quote for the relining of the 450 feet of sewer main by the Railroad Museum. \$46,580.00. I have a couple of other companies that I am still waiting to hear from. I will keep the board updated.

Councilmember Felchuk made a motion to pay P.O. number 1527 for \$1,547.00 to Lakeside Equipment; P.O. number 1528 for \$3,960.00 to Mug-A-Bug; P.O. number 1529 for \$2,700.00 to Utility supply for the R900 belt clip; P.O. number 1530 for \$2,491.55 to Republic Services; P.O. number 1531 for \$4,776.28 to USA Blue Book. Councilmember Brown seconded the motion and all members present concurred.

Councilmember Felchuk commented positively towards Jennifer & the department's information provided in the report related to the tech used to identify water leaks.

Councilmember Brown asked Town Superintendent Horstmann to drive the Town's salt spreader truck in the upcoming Christmas Parade to Norwayne Field on November 30th.

Clerk/Water Department - Clerk-Treasurer Rowe presented the following:

Clerk-Treasurer Rowe notified the Council about a recent meeting with Deborah Nix from Purdue Extension in Knox which included discussions based on "Complete Streets" and grant dollars in order to improve walkability throughout the Town. The other topic of discussion was covering the hopeful erection of sidewalks from Luken St. to CVS & Dollar General. Nix will be looking at funding measures including the \$90m which the governor has just allocated for such projects.

Also included in Councilmember packets were three separate ordinances based around sidewalks and how the Town could begin to require sidewalks in order to make safe pathways for foot traffic throughout Town. These are the exact type of ordinances we need in terms of growing and beautifying the Town while also improving safety.

Rowe mentioned as well that Peggy Bohac, the Silhavy's, and Jacque Ryan will be judges for the Town's Christmas Light Contest.

Clerk-Treasurer Rowe also present the following Purchase Orders related to the Town's Sewer/Water Projects:

PO 1490 to H.J. Umbaugh for \$26269.08 for services related to CSO/Wastewater Project;
PO 1491 to Commonwealth Engineers for \$133,000.00 for services related to CSO/Wastewater Project;
PO 1533 to H.J. Umbaugh for \$56,592.60 for services related to the Town's Water Project;
PO 1534 to Commonwealth Engineers for \$90,734.03 for services related to the Town's Water Project;
PO 1535 to Bingham Greenbaum Doll for \$6786.00 for services related to the Town's Water Project;
PO 1536 to Schramm Law Group for \$15,000.00 for services related to the Town's Water Project;
PO 1537 to Bose McKinney & Evans LLP for \$25,000.00 for services related to the Town's Water Project.

Councilmember Felchuk made a motion to pay in full:

PO 1490 to H.J. Umbaugh for \$26269.08 for services related to CSO/Wastewater Project;
PO 1491 to Commonwealth Engineers for \$133,000.00 for services related to CSO/Wastewater Project;
PO 1533 to H.J. Umbaugh for \$56,592.60 for services related to the Town's Water Project;
PO 1534 to Commonwealth Engineers for \$90,734.03 for services related to the Town's Water Project;
PO 1535 to Bingham Greenbaum Doll for \$6786.00 for services related to the Town's Water Project;
PO 1536 to Schramm Law Group for \$15,000.00 for services related to the Town's Water Project;
PO 1537 to Bose McKinney & Evans LLP for \$25,000.00 for services related to the Town's Water Project.

Councilmember Brown seconded the motion and all members present concurred.

Umbaugh's Ross Hagen explained the nature of the preceding PO's and how the services, which are being funded through the SRF Bonds on the Water Project and via yet-to-be-closed Bonds related to the CSO/Wastewater Project, have already been carried out.

Legal Updates– Town Attorney Schramm:

Schramm requested the Council's permission to allow Council President Hoppe & Clerk-Treasurer Rowe to act as signatories on documentation relevant to the Water Project and the Town's Series 2018 Bonds directly related to said project.

Councilmember Felchuk motioned to allow Council President Hoppe & Clerk-Treasurer Rowe to act as signatories on such documentation on behalf of the Town. Council Vice-President Rowe seconded the motion and all members present concurred.

Additional Business Deemed Necessary by Council: No Additional Business


Claims for Payment – Clerk-Treasurer Rowe presented the Claims for Payment packet for APV's totaling \$94,115.39. Councilmember Brown made a motion to approve APV's date range 11/6/2018 – 11/19/2018. Councilmember Young seconded the motion, and all council members present concurred.

Councilmember Jane Ellen Felchuk moved for adjournment, Councilmember Josh Brown seconded the motion and all council members present concurred.

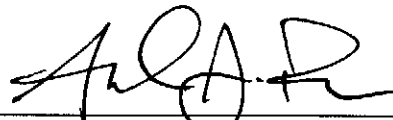
Meeting adjourned at 7:55 P.M.

Next regular scheduled meeting – Monday, December 3, 2018 at 6:30 PM.

Attest:



Wendy J. Hoppe, Council President



Andrew Rowe, Clerk-Treasurer