



Inc. Town of North Judson's Town Council
Regular Meeting Minutes

December 17, 2018 – 6:30 p.m.

The North Judson Town Council met in Regular Session at the North Judson Town Hall, 310 Lane Street., North Judson, IN on the above date and time with the following present: Council President Hoppe, Council Vice-President Rowe and Councilmembers Brown, Young and Felchuk were able to attend. Town Superintendent Horstmann, Town Marshal Fisher and Clerk-Treasurer Rowe were able to attend.

The Pledge of Allegiance was recited.

Council President Hoppe asked for approval of the agenda. Council Vice-President Rowe moved to approve the agenda. Councilmember Brown seconded the motion, and all council members present concurred.

Council President Hoppe asked for approval of the minutes from the Regular Meeting on 12/3/2018. Councilmember Brown moved to approve those minutes. Councilmember Young seconded the motion, and all council members present concurred.

Council President Hoppe asked for approval of the memorandum from the Executive Session on 12/13/2018. Councilmember Brown moved to approve those minutes. Councilmember Young seconded the motion, and all council members present concurred.

Public Presentation:

Old Business:

2019 N.J.V.F.D. Fire Service Contracts

Clerk-Treasurer Rowe and Fire Chief Joe Leszek informed the Council that details of the Town's potential contract with Rich Grove Township for 2019 fire services. The details are still being ironed out but Clerk-Treasurer Rowe, after consultation with Chief Leszek who has been working directly with Rich Grove Trustee Delores Locke, presented the Council with a one-year contract with no changes to the agreement between the Town and Rich Grove Township.

Councilmember Brown made a motion to accept the presented 2019 (one-year) Agreement for Fire Services Between the North Judson-Wayne Township Volunteer Fire Department and Rich Grove Township. Councilmember Young seconded the motion and all members present concurred.

2019 Town of North Judson Property & Casualty Insurance

Clerk-Treasurer Rowe informed the Council that Christin Romine of 1st Source Insurance, the Town's current agent of record, advised him that she would be receiving the 2019 coverage premium quote in the

coming days, and that the Council would likely need to in a Special Meeting to decide between that premium and the premium submitted by ONI Risk Partners at the December 3, 2018 Regular Council Meeting.

2019 Town of North Judson Salary Ordinance 2018-18

Clerk-Treasurer Rowe noted that the Council will need to work to complete the updated 2019 Salary Ordinance before the end of the year. No motion was made by any Councilmember in attendance and the Ordinance was tabled until the next meeting.

The date of December 26, 2018 at 7:30am was agreed upon as the day and time during which the Council would conduct a Special Meeting in order to address the Town's 2019 Property & Casualty Insurance and Salary Ordinance 2018-18.

New Business:

Town of North Judson Residential Christmas Lighting Contest – Winners Announcement

Clerk-Treasurer Rowe announced the winners of the 2019 Lighting Contest by first thanking volunteer judges Jon & Carolyn Silhavy, Jacque Ryan, and Peggy Bohac. Rowe then announced that there were 13 entrants; honorable mentions were given to: 4755 W. James St., 207 Main St., and 508 Keller Avenue; the winners of the contest were the residents of 107 Wilson St. and 206 W. Sycamore St. Rowe will be purchasing two \$125.00 debit gift cards, after which he'll be coordinating a time for Town representatives to meet and present winners.

2019 Town Council/Board Appointments – Town Municipal Boards, KIRPC, SCEDF

Vacancies and expired terms of individuals on the Town's Unsafe Hearing Board, Board of Zoning Appeals, and the Planning Commission were discussed. Other appointments such as KIRPC and SCEDF will be discussed at a future meeting.

Councilmember Felchuk made a motion to advertise all municipal board openings and that the Town is seeking to fill various board positions in the local newspaper(s) in the weeks ahead. Councilmember Brown seconded the motion and all members present concurred.

Town of North Judson Ordinance 2018-19: Establishing Policy for Collection of Service Fees from Property Owners for Tenant Delinquencies

Town Attorney Schramm discussed the specifics of Ordinance 2018-19 which requires that property owners transfer utility bills that are currently in the tenants name back to the owner of the property. Schramm noted that most municipalities have this via practice or established ordinance as a way to protect landlords & property owners when their tenants fail to make payments. No motion was made on the matter as verbiage in the final version of the Ordinance is still being specified and, in turn, tabled until a further meeting.

Recognition of Guests

Jerry Jernas, Marsha Horstmann, Kim Kapp, Teena Hittle -- nothing to present before the Town Council.

John Origer spoke on behalf of the Park Board in expressing their negative opinion related to the series of events surrounding the test well drilling and future well site location planned in relation to the Town's ongoing Water Project. Origer voiced his opinion that Norwayne is a focal point of our Town and putting in a structure like what is in the project plans will have a negative impact on the aesthetics of the park and the work that volunteer board members have undertaken over the last 20+ years. Council Vice-President Rowe inquired as to the dynamics of what was originally planned for the location as well as who required

a location change and when that was decided for the Town by the State. Town Superintendent Horstmann described the series of events leading up to the meeting and the nature of Indiana Department of Environmental Management's (IDEM) requirements that led to the State-mandated current well location, it being not at all what was planned by Town officials during the design phase. Rob Bellucci of Commonwealth Engineers, Inc. spoke to the possibilities in terms of eliminating the need for a 12' x 8' building by utilizing a submersible pump and moving other equipment indoors to the Water Department in order to decrease the wells footprint within Norwayne Field. Bellucci also outlined why the State required the location change due to distance from existing wells and setbacks from adjacent properties and that he's been in regular contact with all interested parties from the States perspective about the matter. Discussion was held by Councilmembers, Park Board members, Horstmann, Bellucci, and residents with the Council establishing their intentions to look at alternatives and costs associated with the potential project change order so that some alternative could be established by the next Council Meeting on January 7th.

Rob Bellucci went on to update the Council on the financial closing of the Water Project, upcoming release of funds from OCRA and the timeline for establishing contracts with winning project bidders. Pre-construction meeting will then take place. On the CSO/WWTP Project, IDEM permits have been obtained, plans/specs will be submitted to Regional Development/USDA. Councilmember Brown spoke about working to get as many bids as possible as opposed to the Water Project which came in with limited bidders, and ultimately meant greater costs to the Town.

Department Reports:

School Board – Town Representative Akers: Not Present

Building Inspector – Building Inspector Jeff Abrams: Not Present

Councilmember Brown inquired about his request for Abrams to inspect a structure on State St. between Luken & Wilson St. No response or contact has been made to date.

Code Enforcement Officer - Joe Leszek: Not Present

Unsafe Building Hearing Authority – Not Present

Board of Zoning Appeals – Nothing to Present

Planning Commission – Not Present

Railroad Advisory Committee – Council President Hoppe: Nothing to Present

Park Board – Nick Radtke:

John Origer asked Clerk-Treasurer Rowe about bills from Altman Lawn Service LLC to which Rowe replied that, yes, he had received and would be including on accounts payable vouchers at the beginning of 2019.

Police Dept.- Town Marshal Fisher:

Fisher spoke to the Council about recent training that the department has been undertaking in defense tactics; Deputy Conklin recently completed training to become a primary firearms instructor. Fisher mentioned recent mechanical issues with one of the department's squad cars, and that Braun (Winamac)

will be working to address. Fisher completed employee evaluations and submitted those for Council review. Also addressed was the dog issue and that one dog at-large was picked up and taken to the Humane Society; there remain many unpaid citations and untagged pets in Town which Fisher is continuing to work on corrective measures. Fisher and Clerk-Treasurer Rowe recently worked to save the Town up to a couple hundred dollars every month by noticing errors or unnecessary charges on CentruyLink's billing; they'll be looking at other monthly bills in the future to address similar issues.

Fisher presented P.O. 1546 to Heinhold & Feller for \$541.00 for four new tires, and P.O. 1547 to EliteK9.com for a K9 Vest for K9 Officer "Jimmy" in the amount of \$699.00

Councilmember Felchuk made a motion to pay P.O. 1546 to Heinhold & Feller for \$541.00 for four new tires, and P.O. 1547 to EliteK9.com for a K9 Vest for K9 Officer "Jimmy" in the amount of \$699.00. Council Vice-President Rowe seconded the motion and all members present concurred.

Fire Dept. – Chief Leszek: Not Present

Utilities – Town Superintendent Horstmann: 17 December 2018 Utility Dept. Report

1. Finished running the wiring and mounting the second light in the salt shed. We feel fairly confident on the adjustment of them to shine where we want them.
2. Went down Lane Street and reset the GFCI outlets for the Christmas lights. The light by the Liquor store is bad and we notified Andrew so he could let the company know. The light across from the Wooden Nickle has an outlet that is not rated for outdoor applications when anything is plugged into it due to the cover for the outlet is open. It is only for outdoor applications when the cover is closed.
3. We did our final leaf pick-ups through town this week and got another 4 ½ loads. The leaf machine has now been cleaned up and put away until spring.
4. I would like to present **P.O. number 1542** for \$2,592.80 to Morton Salt for 40 ton of road salt.
5. Conducted oil change on the 2015 squad car.
6. Trouble shooting and repaired the flashers and turn signals on the back hoe.
7. Reconfiguring piping from the return pumps at the oxidation ditch to help keep the ditch flowing to prevent it from freezing too bad till we get the new reducer.
8. Used up the last of the cold patch filling pot holes around town. Cleaned out the center bay of the salt shed allowing us to use it for salt deliveries.
9. Filled potholes in some of the allies.
10. Worked on personnel evals, they have been signed and turned into Andrew.

Councilmember Felchuk made a motion to pay **P.O. number 1542** for \$2,592.80 to Morton Salt for 40 ton of road salt. Councilmember Brown seconded the motion and all members present concurred.

Clerk/Water Department - Clerk-Treasurer Rowe presented the following:

Clerk-Treasurer Rowe presented P.O. 1544 to Commonwealth Engineers, Inc. for Engineering Services – Final Design related to Project W16078 in the amount of \$8950.00; P.O. 1545 to Commonwealth Engineers, Inc. for Engineering Services related to Project S16066 in the amount of \$977.82; P.O. 1552 to Commonwealth Engineers, Inc. for Engineering Services - Bidding related to Project W16078 in the amount of \$7500.00; P.O. 1548 to AFCO (Railroad Insurance Premium) for \$3367.06; P.O. 1549 to H.J.

Umbaugh for Professional Services through 11/30/18 for \$632.06; P.O. 1550 to T.J.'s Lawn Care for Highland & Pioneer Cemetery Mowing on 10/29/2018 for \$1500.00; P.O. 1551 to Schramm Law Group for Professional Services – Litigation Work for \$906.25.

Council Vice-President Rowe made a motion to pay **P.O. 1544** to Commonwealth Engineers, Inc. for Engineering Services – Final Design related to Project W16078 in the amount of \$8950.00; **P.O. 1545** to Commonwealth Engineers, Inc. for Engineering Services related to Project S16066 in the amount of \$977.82; **P.O. 1552** to Commonwealth Engineers, Inc. for Engineering Services - Bidding related to Project W16078 in the amount of \$7500.00; **P.O. 1548** to AFCO (Railroad Insurance Premium) for \$3367.06; **P.O. 1549** to H.J. Umbaugh for Professional Services through 11/30/18 for \$632.06; **P.O. 1550** to T.J.'s Lawn Care for Highland & Pioneer Cemetery Mowing on 10/29/2018 for \$1500.00; **P.O. 1551** to Schramm Law Group for Professional Services – Litigation Work for \$906.25.

Clerk-Treasurer Rowe updated the Council on the Town Employee Short & Long Term Disability which Anthem will not be carrying as a part of the Town's health insurance policy for 2019. UnitedHealthcare will be the Town's best option and specifics were presented to the Council. No action was taken. Included in the packet was the specifics of the water tower design change order. Rowe also mentioned his recent meeting with 1st Source Bank representatives who highlighted some short-term (6-month, 1-year) investment percentage rates which range from 2.9% to 3.61%. He'll be looking more into those opportunities for revenue sources in the coming year.

Legal Updates– Town Attorney Schramm: Nothing to Present

Additional Business Deemed Necessary by Council:

Rob Bellucci noted that the water tower lettering/graphics design change should not be a problem and would require any action at this time.

Claims for Payment– Clerk-Treasurer Rowe presented the Claims for Payment packet for APV's totaling \$456,655.61. Councilmember Brown made a motion to approve APV's date range 12/04/2018 – 12/17/2018. Councilmember Vice-President Rowe seconded the motion, and all council members present concurred.

Councilmember Jane Ellen Felchuk moved for adjournment, Councilmember John Rowe seconded the motion and all council members present concurred.


Meeting adjourned at 7:47 P.M.

Next regular scheduled meeting – Monday, January 7, 2018 at 6:30 PM.

Attest:



Wendy J. Hoppe, Council President



Andrew Rowe, Clerk-Treasurer